

# **GUIDELINES, BENEFITS and OBLIGATIONS** **Summer Workshops Sponsored by the Midwest Institute**

## **I. Guidelines on Participation and Development of a Curriculum Module**

1. During the weekly workshops, the faculty participants will receive materials, a format, and information on pedagogical tools and approaches on developing a curriculum module.
2. The faculty will choose a variety of lectures, discussions, case-studies, assignments, readings, and resources to be infused at different sections of the course, which at minimum should comprise 12% of the course (or cumulatively, two-weeks of a 15-week semester).
3. The first draft of the curriculum module is due about two months after the workshops, and the final draft is due by March 31, 2011.
4. The faculty will receive feedback and mentoring on his/her curriculum module.

## **II. Benefits provided by the Midwest Institute & External Funding**

1. \$1,000 stipend for participating in a summer workshop, develop a module and do a presentation at a future conference.
2. Six nights lodging during the summer workshops.
3. Five morning and afternoon refreshments during workshops.
4. Five continental breakfasts during the summer workshops.
5. Five luncheons during the summer workshops.
6. Five ethnic dinners during the summer workshops.
7. Equipment, materials and mentoring during the summer workshops.
8. Mentoring on curriculum module development and electronic resources.

## **III. Obligations by the Faculty and/or his/her College**

1. Transportation to Kalamazoo, Michigan for the summer workshops.
2. Each faculty must participate in a summer workshop and develop a curriculum module.
3. A \$850 registration fee for the summer workshops.
4. Faculty must do a presentation on his/her module at 2011 or 2012 annual conference of the Midwest Institute.
5. College must be a member of the Midwest Institute consortium.